

Board Members:
Steve White, Chair
Sara Hubbs, Vice-Chair
Claudia Barillas
April Smith
Suzanne Scholes



Housing Authority of Utah County
485 N Freedom Blvd, Provo, Utah 84601
(801) 373-8333 TDD and Voice
(801) 373-2270 Fax
<http://www.housinguc.org>

Jeremy Runia
Executive Director

Hours
7:00 AM - 5:30 PM
Monday - Thursday
Closed Friday

REGULAR BOARD MEETING MINUTES

Thursday, March 26th, 2026

12:00 PM

Present:

Jeremy Runia

Amber Maxwell

Steve White

Sara Hubbs

April Smith

Claudia Barillas

I. Prayer

An opening prayer was offered before the Board Meeting commenced.

II. Public Comments

There were no public comments.

III. Executive Director's Report

The Executive Director provided updates and reviewed multiple ongoing development projects. He noted that the Accounting Manager would be presenting the February financials, and the Operations Director would be presenting the Section 8 report during today's meeting.

IV. Commissioner's Report

A Commissioner's report was not provided.

V. Utah County Status Update (Claudia Barillas)

A Utah County Status Update was not provided.

VI. Financial Statement Report

The Agency's financial statements were reviewed with the Board.

VII. Voucher Program Report

The voucher program was reviewed with the Board

VIII. **DISCUSSION ONLY ITEMS**

A. Board Retreat

The upcoming board retreat was discussed. Board members were reminded of the date, time, and location, and were asked to RSVP as soon as possible.

B. 360 Management Review

Board members were provided with an update on the 360-degree management review. They were informed that the surveys had been emailed to staff and that the survey results are on schedule to be reviewed with the board during the May board meeting.

IX. Closed Meeting: Matters Pertaining to:

Real Estate

Legal

Staff

X. **ACTION ITEMS**

A. Discuss/ Approve Resolution 2026-03-01 Minutes Regular Board Meeting held 02-19-26

April made a motion to approve the minutes from the regular board meeting. Sara seconded the motion. The motion passed unanimously.

B. Discuss/ Ratification 2026-03-02 Ratify Orchard Grove Contracts

Sarah made a motion to ratify Orchard Grove Contracts. April seconded the motion. The motion passed unanimously.

C. Discuss/ Ratification 2026-03-03 Ratify Cedar View Apts. Purchase
Tabled

D. Discuss/ Approve Resolution 2026-03-04 Submission of SEMAP

Claudia made a motion to approve the submission of the Section Eight Management Assessment Program (SEMAP) to HUD. Sara seconded the motion. The motion passed unanimously.

E. Discuss/ Approve Resolution 2026-03-05 Civil Engineering Services

Claudia made a motion to approve Civil Engineering Services. April seconded the motion. The motion passed unanimously.

XI. Schedule Next Meeting – Thursday, April 16th, 2026 @ 12:00 pm

XII. Meeting Adjourned

XIII. Administrative Items:

1. Sign resolutions

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Christina Salazar at (801)373-8333, ext. 129, at least 24 hours prior to the meeting. Participants may be attending via phone **(801)373-8336**.