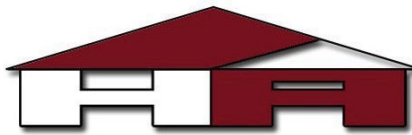


Board Members:
Steve White, Chair
Sara Hubbs, Vice-Chair
Claudia Barillas
April Smith
Suzanne Scholes



Housing Authority of Utah County
485 N Freedom Blvd, Provo, Utah 84601
(801) 373-8333 TDD and Voice
(801) 373-2270 Fax
<http://www.housinguc.org>

Jeremy Runia
Executive Director

Hours
7:00 AM - 5:30 PM
Monday-Thursday
Closed Friday

REGULAR BOARD MEETING MINUTES

Thursday, February 19th, 2026,

12:00 PM

Present:

Jeremy Runia

Amber Maxwell

Steve White

April Smith

Claudia Barillas

Suzanne Scholes

Sara Hubbs

I. Prayer

An opening prayer was offered before the Board Meeting commenced.

II. Public Comments

There were no public comments.

III. DISCUSSION ONLY ITEMS

A. Presentation: 360 Management Review

The HR consultant provided a progress update on the 360-degree management review questionnaire and reviewed the upcoming processes and procedures. The consultant was asked to finalize the questionnaire so it could be distributed to all Board Members for review.

B. Presentation: Retirement Benefits

A retirement plan consultant from Gallagher reviewed the agency's retirement plan benefits.

C. Non-Profit Meeting Schedule

The Board discussed scheduling the first meeting for the non-profit entity. Additionally, the accounting considerations related to the non-profit organization were reviewed.

The Executive Director reminded the board that he holds a board seat for the non-profit.

The Board determined that the first meeting of the non-profit entity will take place on March 26, 2026, immediately following the regular board meeting

D. Board Retreat

Board Members were asked whether their schedules would allow them to attend the board retreat scheduled for June 4, 2026, in Midway, Utah.

All board members confirmed that their schedules would permit their attendance.

IV. Executive Director's Report

The Executive Director provided updates on the 2025 tax returns, the April audit balance, and staffing matters. He also announced that the agency may be awarded additional grant funding from Utah County. He noted that the Accounting Manager would be presenting the January financials, and the Operations Director would be presenting the Section 8 report during today's meeting. In addition, he reviewed multiple ongoing development projects.

V. Commissioner's Report

A Commissioner's report was not provided.

VI. Utah County Status Update (Claudia Barillas)

Utah County's CPP Grants were discussed. Additional information regarding the grants is expected to be available in March.

VII. Financial Statement Report

The Agency's financial statements were reviewed with the Board.

VIII. Voucher Program Report

The voucher program was reviewed with the Board

IX. Closed Meeting: Matters Pertaining to:

**Real Estate
Legal
Staff**

X. ACTION ITEMS

- A. Discuss/ Approve Resolution 2026-02-01 Minutes Regular Board Meeting held 01-21-2026
April made a motion to approve the minutes from the regular board meeting. Suzanne seconded the request. The motion passed unanimously.
- B. Discuss/ Approve Resolution 2026-02-02 Amended HAUC Board Schedule
The resolution was approved in the previous month's meeting. Per the Board Chair, no additional approval or signatures are required.
- C. Discuss/ Approve Resolution 2026-02-03 Resident Board Member
Sarah made a motion to approve the Replacement Resident Board Member. April seconded the request. The motion passed unanimously.

- D. Discuss/ Approve Resolution 2026-02-04 Annual Fraud Assessment
April made a motion to approve the Annual Fraud Assessment. Steve seconded the request. The motion passed unanimously.
- E. Discuss/ Approve Resolution 2026-02-05 Orchard Grove Contracts
This resolution was tabled.
- XI. Schedule Next Meeting – Thursday, March 26th, 2026 @ 12:00 pm
- XII. Meeting Adjourned
- XIII. Administrative Items:
 - 1. Sign Resolutions

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Christina Salazar at (801)373-8333, Ext 129, at least 24 hours prior to the meeting. Participants may be attending via phone **(801)373-8336**.