

Request for Proposal (RFP) 2024-05 – HAUC Spring Lake Conventional On-site Wastewater System Repair Design

June 13, 2024

Contact

Christian Kendall
Maintenance Supervisor
485 North Freedom Blvd. Provo, UT 84651
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Project Description:

Housing Authority of Utah County (HAUC) is seeking proposals from qualified septic system installation companies to replace the existing septic system for the Spring Lake Apartment Complex located at 12319 S Spring Lake Rd. Payson, UT 84651. The existing system is several years old and needs replacement due to being undersized. The Utah County Health Department approved the construction plans prepared by Anderson Engineering Company, Inc.

Scope of Work:

- Relocate communication line.
- Replacement of existing 1,000-gallon septic tank with a new 4,000-gallon septic tank and connecting the new tank to a new deep wall absorption trench and the existing absorption trench as specified on the construction plans.
- Install two additional conventional septic deep wall trench systems. Each system includes a 4,000-gallon septic tank, a deep wall absorption trench, and the necessary components as specified on construction plans.
- Site restoration includes grading, replacement of removed concrete sidewalk, sprinkler lines, and sprinkler heads, and sod placement.
- Haul and dispose of existing septic tank, concrete, and other debris.
- To include all necessary equipment, material, and labor to perform this scope of work.

Required Qualifications:

- Utah Licensed and insured septic system installer.
- Minimum of 3 years of experience in septic system installation.
- Proven record of successful septic system installations.
- References from past clients (preferably 3).

Selection Criteria:

Proposals will be evaluated based on the following criteria:

Installation company and crew qualifications and experience.	10 points
Proposed Project Schedule.	25 points
Proposed Project Cost.	50 points
Site visit.	10 points
References (preferably 3).	5 points

Proposal Submission:

To familiarize yourself with the project location and existing site conditions, a site visit is highly encouraged to ensure a comprehensive proposal. Additionally, you may request plans to further inform your understanding of the project. Please coordinate all site visits with Christian Kendall.

- Christian Kendall
 - (office) 801-373-8333 Ext. 111
 - (cell) 385-866-9997
 - (email) ckendall@housinguc.org.

Please submit your proposal by July 17, 2024 (5:00PM) via email to ckendall@housinguc.org or hand deliver a copy to 485 North Freedom Blvd. Provo, UT 84651. Your proposal should include the following information:

- Company name, contact information, relevant licenses, company’s W9 and COI’s.
- Detailed description of how you plan to execute the proposed work, including required materials and equipment, safely closing off work areas and communicating interruption of septic use to current tenants/landlords.
- Project Schedule
- All-inclusive cost breakdown
- Preferably three references

Calendar of events:

Listed below are the important actions and dates-times by which the actions must be taken or completed. If HAUC finds it necessary to change any of these dates, it will be done by addendum.

June 13, 2024	Issue Date
June 27, 2024 (2:00PM)	Site visit
July 8, 2024 (5:00PM)	Deadline for questions regarding RFP
July 10, 2024 (5:00PM)	HAUC responses to questions
July 17, 2024 (5:00PM)	Proposal submission deadline
July 20, 2024 (5:00PM)	Notification of Award

Thank you for your interest in this project. We look forward to receiving your proposals.

Sincerely,

**Christian Kendall
Maintenance Supervisor
Housing Authority of Utah County**