



Housing Authority of Utah County

485 N Freedom Blvd, Provo, Utah 84601
(801) 373-8333 TDD and Voice
(801) 373-2270 Fax
<http://www.housinguc.org>

Board Members:
Angela Morris, Chair
David Tuckett, Vice-Chair
Bill Lee
Steve White
Amy Allred

Lynell Smith
Executive Director

Hours
7:30 Am - 5:30 PM
Monday -
Thursday
Closed Friday

RE:

Dear Landlord/Manager:

Please complete the enclosed W-9 with the Property Owner's Name, address, and taxpayer's identification number (TIN). The tax name and number **must** match exactly IRS records, and will be used to issue 1099's for the calendar year. If they do not match, it could result in backup withholding of a portion of your HAP deposits.

Be aware that the owner's name will appear on all Direct Deposits. If you wish another name to appear, please list here:

Please legibly print other name to appear on Direct Deposit: _____

Send correspondence to: OWNER or AGENT (circle one)

Send rent payment to: OWNER or AGENT (circle one)

OWNER INFORMATION

AGENT INFORMATION

Owner Name: _____

Agent Name _____

Work Phone: _____

Agent Title _____

Home Phone: _____

Agent Address: _____

Cell Phone: _____

Fax: _____

Agent Phone _____

Email: _____

Agent Cell Phone: _____

Agent Email _____

Please legibly print names **and** provide signatures of **ALL** persons authorized to sign documents with the Housing Authority of Utah County:

Print

Signature

Print

Signature

Print

Signature

YOU MAY MAIL, FAX, or E-MAIL THIS COVER SHEET AND THE COMPLETED W-9 FORM IMMEDIATELY TO (801) 373-2270, or info@housinguc.org.

Tenant Name:

Tenant ID: